

Welcome to the new term and a very big thank you to those who have completed their 1 July Returns. We also warmly welcome Frank Wafer to the CSES team as the Leadership Consultant.

Portrait of Cardinal John
for schools and churches

These are now available for purchase from his office, contact Agnes Kulatea at 04-496 1766 or a.kulatea@wn.catholic.org.nz

Frank Wafer, Leadership Consultant, Catholic Schools Education Services:

I have always believed that teaching is a vocation which we are called to by God to be of service to each other and the school communities of which we are part. As part of my calling I am charged to work in partnership with others to deliver the optimum learning experience to all within the school community to ensure that every person is provided with opportunities to enable them to develop to their full potential. This belief is one of my greatest strengths as it drives all I do. It motivates me in my work with principals, boards, staff and the school community to create a Catholic environment for continual and lifelong learning. I am delighted to be in the Wellington Archdiocese as part of the Catholic Schools Education Services team and look forward to working closely with principal's, school leadership teams and Boards of Trustees as part of our ongoing journey in Catholic leadership.

Frank's contact details are:

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Mobile: 021 1931040

Email: f.wafer@wn.catholic.org.nz

Major Capital Projects

We have had a number of queries regarding the roles and responsibilities for major capital projects at schools. The Proprietor, Cardinal John, has the overall responsibility for the design and construction of major capital projects as it must ensure that capital investment in schools:

- Meets the requirements of the project brief and enables effective teaching and learning to occur
 - Is delivered on time, on budget and to the expected quality
 - Provides the best value for money solution for the limited Policy One funding the Proprietor receives.
- The Proprietors Property Co-ordinator, Sarita Smit, will consult with the Board of Trustees on these matters*

Board of Trustees responsibilities include:

- All repairs to the contents of buildings under the \$5,000 threshold
- Replacing worn out furniture and equipment (Funding received each year on the 1 July)
- Insuring the contents of the school e.g public or third part liability, loss of cash, fidelity guarantee and Board owned buildings
- Keeping the ground and environment in good order

Board of Trustees has no authority to:

- Make structural changes to the buildings or grounds e.g. adding or removing a dividing wall or constructing a changing shed or relocatable classroom, without first consulting the Proprietors Property Co-ordinator and obtaining the Proprietors written permission.

Contact:

Sarita Smit

ADW Schools Property Coordinator

DDI: + 64 4 495 8130 Mobile: + 64 21 490 728

E-mail: sarita@catholicschools.co.nz

PTO for information on upcoming PD

Primary and Secondary Teachers Cluster Meetings

Fr Patrick Bridgman: *Meaningful Encounter through Liturgy*

What is liturgy/What is the encounter/What is the intention of liturgy/Key moments of encounter/What are barriers to encounter/Rituals that draw us into a deeper experience/Traps, obstacles that can distract us?

	Wellington	Hutt	Kapiti	Wairarapa
Date:	25 August 2015	26 August 2015	1 September 2015	2 September 2015
Time:	4pm-6pm	4pm-6pm	4pm-6pm	4pm-6pm
Venue:	Connolly Hall Guildford Terrace	Sacred Heart College Lower Hutt	St Patrick's School Paraparaumu	Chanel College Masterton

South Island Cluster: The date for Fr Patrick Bridgman's South Island Cluster has yet to be confirmed.

Shane Winterton: *The Human Givens* St Paul's School, Richmond, 4pm–7.30pm Wednesday 16 September

Please note: Shane's cost for this workshop, of approximately \$400, will be divided amongst participants.

To register your school for any of the meetings (and for catering purposes) please email me urgently at cses@wn.catholic.org.nz with: date/venue of cluster meeting/your school name/numbers attending.

Upcoming CSES Courses 2015:

To register please email me at cses@wn.catholic.org.nz with: course, date, teacher(s) name, email address/school

12 August	9.00am – 4.00pm	*Primary Year 1/2 Workshop	Lecture Room, Catholic Centre
13 August	9.00am – 4.00pm	*Primary Year 3/4 Workshop	Lecture Room, Catholic Centre
18 August	4pm-7pm	Secondary Twilight Session –Bioethics 5	St Patrick's Coll Silverstream
18 August	9.00am – 4.00pm	*Primary Year 5/6 Workshop	Home of Compassion
19 August	9.00am – 4.00pm	*Primary Year 7/8 Workshop	Home of Compassion
24 August	9am-3.30pm	Secondary RE Teachers Workshop	Lecture Room, Catholic Centre
25 August	4.00pm – 6.00pm	Cluster Meeting – Wellington	Connolly Hall, Wellington
26 August	4.00pm – 6.00pm	Cluster Meeting – Hutt	Sacred Heart College, Lower Hutt
1 September	4.00pm – 6.00pm	Cluster Meeting – Kapiti	St Patrick's School, Paraparaumu
2 September	4.00pm – 6.00pm	Cluster Meeting - Wairarapa	Chanel College, Masterton
10 September	1pm-4pm	Secondary DRS Cluster	Lecture Room, Catholic Centre
16 September	4pm-6pm	South Island Cluster – Shane Winterton <i>The Human Givens</i>	St Paul's School, Richmond
17 September	9am-3.30pm	Day 3 RE201	Lecture Room, Catholic Centre
21 September	4pm-7pm	Secondary Twilight Session –Bioethics 6	St Patrick's Coll Silverstream
27 October	4pm-7pm	Secondary Twilight Session –Bioethics 7	St Patrick's Coll Silverstream
13 November	1pm-4pm	Secondary DRS Cluster	Lecture Room, Catholic Centre
17 November	4pm-7pm	Secondary Twilight Session –Bioethics 8	St Patrick's Coll Silverstream
20 November	9.00am – 4:00pm	Primary DRS Day Wellington	Home of Compassion
27 November	9:00am – 3:30pm	Primary DRS Day South Island	Nelson

* Please note: Years 1/2 and 3/4 Curriculum Days are being held at the Catholic Centre and Years 5/6 and 7/8 are being held at the Home of Compassion



NZ Catholic Education Convention
10 - 12 June 2015
Shed 6, Wellington

PDF's and videos are available from the NZCEO website if you missed the convention or would like to re-listen/share presentations from the speakers:

http://www.nzceo.catholic.org.nz/pages/events/events_convention.html

If you attended the Convention please send me in your hours. I have emailed a copy of the Convention Credit Hours Application Form out to DRS's but if you require further copies they are available from our website:

<http://www.wn.catholic.org.nz/schools/school-resources>



Catholic Schools Education Services Cluster Meetings for all Primary and Secondary Teachers

Fr Patrick Bridgman is presenting *'Meaningful Encounter through Liturgy'*

- What is liturgy
- What is the encounter
- What is the intention of liturgy
- Key moments of encounter
- What are barriers to encounter
- Rituals that draw us into a deeper experience
- Traps/obstacles that can distract us from encounter
- Preparing well for encounter

When and Where:

25 August	Wellington (Connolly Hall, Guildford Terrace)	4pm – 6pm
26 August	Hutt Valley (Sacred Heart College, Lower Hutt)	4pm – 6pm
1 September	Kapiti (St Patrick's School, Paraparaumu)	4pm – 6pm
2 September	Wairarapa (Chanel College, Masterton)	4pm – 6pm

Note: South Island date for this workshop yet to be confirmed

South Island Cluster Meeting: Shane Winterton – The Human Givens

When and Where: 16 September St Paul's School, Richmond 4pm – 6pm
Cost: Shane's presentation cost for this workshop (\$400) will be divided amongst participants and the schools invoiced.

Registration: please email cses@wn.catholic.org.nz by **Friday 7 August 2015** with
Date/Venue of Cluster Meeting
School Name
Numbers attending

For further information please contact Sue Davis, Phone (04) 496 1710 or email cses@wn.catholic.org.nz